



University of Leeds Speleological Association
Committee Meeting held online on 8th March 2023

Attendees

| | |
|------------------------|--|
| Mike Butcher | President |
| John Holloway | Secretary |
| Chris Williams | Treasurer |
| Adam Baldock | Vice President |
| Lyndon Easterbrook | Ordinary Committee Member |
| Adam Erskine-Jones | Training Co-ordinator |
| Janey Gregory | |
| Nadia Raeburn-Cherradi | |
| Alice Shackley | |
| Rachel Turnbull | Ordinary Committee Member |
| Rob Watson | |
| Nicola William | Distribution Officer, Conservation Officer |

Apologies

Simon Jepps

Meeting started 19:07

Matters arising from the January committee meeting

Send reminder out for dinnermeet

Done



Book permit for Paul Pot trip

Done

Send email about Paul Pot trip

Done

Send out dates for May trip, then book accommodation etc.

Dates sent out

Book hut for Verneau trip

Done

Send out email about holiday, including Doodle poll

Done

Mike Butcher: There have been four responses to the Doodle poll so far. This might need pushing further.

Adam Baldock: I'll make a post about that and the Dinnermeet.

Adam Baldock to make a post about ULSA holiday and the Dinnermeet

Lyndon Easterbrook: Has anybody seen the Doodle poll?

John Holloway: It was sent out on the fourteenth.

Mike Butcher: I'll resend that. Did Si talk about the May trip?

Chris Williams: He did.

Mike Butcher: I'll resend that.

Mike Butcher to resend Doodle poll and details of May trip

Mike Butcher: How are we doing with the Dinnermeet?

Lyndon Easterbrook: We have thirty-seven people signed up with eight under eighteens. Various other people have indicated that they are coming, but haven't told me. There needs to be more enthusiasm from the student side. If they're using Whatsapp and Instagram then that's beyond what I can do. I need to know numbers by this Friday.

Adam Erskine-Jones: I paid for three other students. I'll ask people to reconfirm.

Rob Watson: Why can't you message them now?

Adam Erskine-Jones and Adam Baldock to message students for Dinnermeet

Arrange a conservation trip for Sunday 2nd April



Nadia Raeburn-Cherradi: I wouldn't have thought that would be the best weekend. Rob and I would be busy that weekend. How about the Dinnermeet?

John Holloway: A few people would cave in Nidderdale on the Saturday.

Mike Butcher: People have missed the Dinnermeet before because of caving on the other side of the Dales. When would be best?

Chris Williams: Is it better mid May onwards?

Mike Butcher: You can get to Malham from Leck. It's more of a Sunday thing. Shall we say the Sunday of the Malham weekend?

Chris Williams: Have a chat with Si to see what he has planned.

Alice Shackley: The Sunday isn't really a Sunday because of the bank holiday.

Mike: Let's think about that. We can have something by Dinnermeet.

Nicola William and Si Jepps to discuss best date for conservation trip

Give a talk on 23rd February

Done.

Mike Butcher: The conservation walk was successful. It was not the best turnout, but the message did get out.

Nicola William: Is it worth having a training session before the students leave?

Mike Butcher: Let's discuss that with Adam Erskine-Jones.

Adam Erskine-Jones: We could have it in place of a training session or run it alongside.

Mike Butcher: It's about whether we do it before exams or next year.

Adam Erskine-Jones: I think before as not a lot of students turned up to the conservation talk. I think we should have that before exams in some capacity.

Adam Baldock: You could take people to a room during training.

Mike Butcher: We gave people a chance to turn up before and they didn't, so I would be inclined to leave it to next year.

Alice Shackley: At the start of the year, you do take people out to do theory. People have had their chance this semester.

Nadia Raeburn-Cherradi: Whoever's going to Illusion next weekend could discuss it ad-hoc with the group then.

Adam Erskine-Jones: I was planning on doing Aquamole and Illusion, because Aquamole has SRT and Illusion doesn't. We could take some time beforehand to outline key parts of conservation.



Mike Butcher: Try to keep groups small if you're going somewhere pretty.

Adam Erskine-Jones to discuss conservation with students next weekend

Message Tonk about Watty archive and update inventory

Put updated inventory on ULSA website

Nicola William: We did an inventory. We need to find it.

Assess potential lost revenue stream if surveys were to be made available on the ULSA website

Chris Williams: We sell three or four surveys regularly. We don't tend to sell the rest. They mostly go to Tony Seddon, who sells them on. I think people chop them up to use, not put on walls.

Mike Butcher: I'll make a proposal to the AGM to put ULSA surveys online, with an option for people to donate.

Chris Williams: Three or four surveys might be worth keeping to ourselves, like Penyghent and West Kingsdale.

Rob Watson: I advocate for them all to be made freely available online.

Chris Williams: We'd need to consider whether we still keep hard copies.

Mike Butcher: It's whether there is a market for posters.

Chris Williams: We need to consider the purpose for keeping hard copies. We keep quite a lot.

Discuss Paul Pot award

Mike Butcher: When's the deadline for the label?

Chris Williams: I do the label. Let me know who's got it.

Lyndon Easterbrook: We need a label and book for Adam Baldock as well.

Set up an email group for the committee

Mike Butcher: I heard from Sniffer. We could either create an address from the ULSA IO group which would mean changing the ULSA IO group, or have a separate IO group. Using the existing ULSA IO group would keep the perks that that group has.

Alice Shackley: Does that mean it would be possible and easy to create more groups?

Mike Butcher: We could, for instance, have another one for the holiday. The main benefir is the other features.

John Holloway: Would people need to re sign up?

Mike Butcher: No, but the email address would change. We might be able to set up a redirect.

Rachel Turnbull: I remember comments that people were lost when we moved to the IO group.



Mike Butcher: There is no transition required, but a new email would be used.

Chris Williams: People will need to know that they need to use a new address.

Rachel Turnbull: There are seventy seven members in the IO group. Next year I want to add people when they sign up for membership. Students that want to cave should be added as well.

Adam Baldock to encourage students to join IO group

Rachel Turnbull to sign new members up to IO group

A vote was held on making the IO group into a sub group; there was no objection.

Mike Fearn to make a sub group for the ULSA committee

Rachel Turnbull: Can I email people asking to add them to the IO group?

Alice Shackley: Not if they gave their email address for the BCA.

Mike Butcher: I feel that people should actively want to join. Adding every student would mean that we'd get overloaded.

Alice Shackley: I agree.

Chris Williams: Me too. The student side should be encouraged to join the IO group.

Adam Baldock: It's not really spoken about among students.

Sort out Whatsapp group

Mike Butcher: It's insecure at the moment because everybody is an admin.

AGM agenda

Mike Butcher: Was there something about SGM notice being different from AGM notice?

John Holloway: Not that I'm aware of. SGM notice is shorter because they tend to be held in an emergency. I'm proposing to amend the constitution to align notice for core committee members to stand to be the same as the agenda notice.

Mike Butcher: Phil Murphy no longer has the room for us, so we desperately need a venue for the AGM. It all else fails it will be online, but it would be nice to have one.

Lyndon Easterbrook: What was the deal?

Mike Butcher: He booked the special room, but it was dependant on him being there. He can't make it now.

Lyndon Easterbrook: I have some contacts in Earth and Environment, so I'll try to sort something.



Lyndon Easterbrook to attempt to arrange Earth and Environment room

Committee members restanding

Lyndon Easterbrook: I'm standing down as CNCC Representative at the AGM. ULSA need to maintain presence on the CNCC. This Saturday is CNCC AGM. If anybody is interested, it would be a good idea to come to see what it's like.

Mike Butcher: Thank you Lyndie for your involvement. Is anybody wanting to stand?

Rachel Turnbull: Do they do hybrid meetings?

Lyndon Easterbrook: Yes. The sound quality isn't that good.

Rachel Turnbull: I wasn't going to stand anyway.

Mike Butcher: We need to start encouraging people.

Lyndon Easterbrook: I'll send out an email on the IO group to say I'm formally standing down.

Lyndon Easterbrook to send email advising he is standing down as CNCC Representative

John Holloway to include details in AGM agenda

Any other business

It would be good if anybody has any ideas for potential raffle prizes.

Meeting ended 19:58

Summary of specific action items

Ongoing from previous meetings

| Individual(s) | Action item |
|------------------|---|
| Si Jepps | Book accommodation etc. for May trip |
| Chris Williams | Message Tonk about Watty archive and update inventory |
| Chris Williams & | Put updated inventory on ULSA website |



| Individual(s) | Action item |
|------------------------------|-------------------------|
| Brendan Hall | |
| Mike Butcher Adam Baldock | Discuss Paul Pot award |
| Mike Butcher Adam Baldock | Sort out Whatsapp group |

From this meeting

| Individual(s) | Action item |
|------------------------------------|--|
| Adam Baldock | Make a post about the ULSA holiday and the Dinnermeet |
| Mike Butcher | Resend Doodle poll and details of the May meet |
| Adam Erskine-Jones Adam Baldock | Message students for the Dinnermeet |
| Nicola William Si Jepps | Discuss the best date for the conservation trip |
| Adam Erskine-Jones | Discuss conservation with the students next weekend |
| Adam Baldock | Encourage students to join the IO group |
| Rachel Turnbull | Sign new members up to the IO group |
| Mike Fearn | Make a new sub group for the ULSA committee |
| Lyndon Easterbrook | Try to book the Earth and Environment room for the AGM |
| Lyndon Easterbrook | Send email advising he is standing down as CNCC representative |
| John Holloway | Include details of CNCC Representative vacancies in AGM agenda |